

**NOTICE OF MEETING
OF COMMISSIONERS COURT
OF WALLER COUNTY, TEXAS
WEDNESDAY DECEMBER 06, 2023
9:00 A.M.**

NOTICE is hereby given that the Commissioners Court of Waller County, Texas, will meet in **REGULAR SESSION** at **9:00 A.M.** on **WEDNESDAY**, the **6th day** of **December 2023**, at its meeting place at **425 FM 1488, Waller County Joe Kuciamba Annex, Hempstead, Texas.**

Said meeting will be a regular meeting for the purpose of transacting the routine business of the County and to **Consider and take possible action on any of the following agenda items:**

1. Approval of Agenda.

PUBLIC COMMENT

CONSENT AGENDA

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. Approval of the minutes.
3. Request by County Treasurer for approval of longevity payroll.
4. Request to approve payment on the following:
 - (a) \$1,041.25 for Invoice # 7408 to WALD Relocation Services LTD from line item 604-604-581837 [Construction].
 - (b) \$10,400.00 for Invoice # 1278 to Fort Bend Medical Examiner from line item 125-423-540702 [Autopsy].
 - (c) \$183,309.50 for Invoice # 11152023GWA to Waller County Appraisal District from line item 125-120-036000 [Prepaid Items] for 1st quarter allocation payment as allocated in the 2024 Budget.

CONSENT AGENDA cont.

5. Request by County Auditor for approval and/or ratification of Accounts Payable.

COUNTY ENGINEER

6. Discuss and take action to approve bid received pursuant to RFP Solicitation #230906-06 Road and Bridge Fleet Vehicles and authorize the County Judge to enter into a contract with Cameron Country CDJR in the amount of \$225,680.00.
7. Discuss and take action to approve amendments to the Subdivision and Development Regulations related to Drainage Criteria Manual – Stormwater Detention.
 - (a)Appendix E: Section 2: Administration- Drainage Plan Review
 - (b)Appendix E: Section 5: Detention Facilities- General Requirements
8. Discuss and take action to approve amendments to the Subdivision and Development Regulations related to Road Acceptance.
9. Discuss and take action to approve amendments to the Subdivision and Regulations related to Engineering Design Standards – Subgrade.
10. Discuss and take action to approve amendments to the Subdivision and Regulations related to Engineering Design Standards – Base Material.
11. Discuss and take action to approve amendments to the Subdivision and Development Regulations related to Engineering Design Standards – Wearing Surface – Concrete.
12. Discuss and take action to approve amendments to the Subdivision and Development Regulations related to Engineering Design Standards – Wearing Surface – Hot Mix Asphaltic Concrete (HMAC).

COUNTY JUDGE

13. Discuss and take action on Program Manager for 2023 Mobility Bond Projects.

COMMISSIONER, PRECINCT 3

14. Discuss and take action to approve Subdivision Development Agreement with LGI Homes-Texas, LLC for Dewberry Hills Subdivision.

DIRECTOR OF POLICY AND ADMINISTRATION

15. Discuss and take action to appoint members to the Parks Advisory Committee.
16. Discuss and take action on County Purchasing Agent.
17. Discuss and take action on appointing County Purchasing Board.
18. Discuss and take action on funding for County Purchasing Agent.

GRANT MANAGER

19. Discuss and take action to approve payment of \$31,929.00 to the owners of Parcel #2 for 0.1000 acres of land associated with the CDBG-DR Diemer Road Project (Contract No. 20-065-062-C180).
20. Discuss and take action to award bid for the County's Hazard Mitigation Plan Update (RFP# 230927-14).

AUDITOR

21. Discuss and take action to approve 2023 budget amendments and departmental line-item transfers.

CONSTRUCTION MANAGER

22. Discuss and take action to approve contract with KHR Environmental for JP4 routine septic inspection with an annual fee of \$840.00 to be paid from line-item 125-442-544700 [Repair and Replacement].
23. Discuss and take action to approve contract with American Fire Systems Inc. for fire alarm monitoring at the Joe Kuciemba Annex with a quarterly fee of \$180.00. Funds to be paid from line-item 125-442-544700 [Repair and Replacement].
24. Discuss and take action to approve payment of \$30,840.00 to Granicus for Invoice # 174724 from line-item 604-604-581837 [Construction].

CONSTRUCTION MANAGER cont.

25. Discuss and take action to approve proposal received from Embassy Records Management and Storage LLC for shredding services at the Courthouse and authorize the County Judge to enter into a contract with the firm in an amount not to exceed \$3,340.00. Funds to be paid from line-item 604-604-581837 [Swing Space].

MISCELLANEOUS

26. Discuss and take action to approve payment of \$7,625.00 for Invoice # 23-2398 to Media Design Group from line item 125-600-583500 [Computer/Software/Equipment].
27. Discuss and take action to approve the 2024 Appointment for the HGAC Transportation Policy Council.
28. Discuss and take action to approve the 2024 Appointment for the HGAC Transportation Advisory Committee.
29. Discuss and take action to deliberate business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to the purchase, exchange, lease, or value of real properties would have a detrimental effect on the position of the County in negotiations with third persons.
30. Discuss and take action to deliberate business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to contract negotiations for it would have a detrimental effect on the position of the County in negotiations with third persons.

EXECUTIVE SESSION

31. Deliberate the deployment of security personnel or devices pursuant to Government Code Section 551.076.
32. Deliberate business and financial issues related to the purchase, exchange, lease or value of real properties pursuant to Government Code Sections 551.072 and 551.0725.

EXECUTIVE SESSION cont.

33. Deliberate business and financial issues related to contract negotiations pursuant to Government Code 551.0725.
34. Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071.
35. Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.

ADJOURN MEETING



**Carbett "Trey" J. Duhon III,
County Judge
Waller County, Texas**

NOTICE

The County Commissioners Court of Waller County reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 Personnel Matters, 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development).