

**NOTICE OF MEETING  
OF COMMISSIONERS COURT  
OF WALLER COUNTY, TEXAS  
WEDNESDAY NOVEMBER 01, 2023  
9:00 A.M.**

**NOTICE** is hereby given that the Commissioners Court of Waller County, Texas, will meet in **REGULAR SESSION** at **9:00 A.M.** on **WEDNESDAY**, the **1st day** of **November 2023**, at its meeting place at the **Waller County Courthouse, Hempstead, Texas.**

Said meeting will be a regular meeting for the purpose of transacting the routine business of the County and to **Consider and take possible action on any of the following agenda items:**

1. Approval of Agenda.

**PUBLIC COMMENT**

**CONSENT AGENDA**

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. Approval of the minutes.
3. Request by County Treasurer for approval of Payroll.
4. Request by County Auditor for approval and/or ratification of Accounts Payable.
5. Request by the County Engineer to approve the application for replat of: Twinwood Commerce Center, to revise Reserve 15, Block 1, to create 3 separate commercial reserves by Urban Twinwood, LP, and authorize the Road and Bridge Department to issue a public notice in the Katy Times, for three consecutive weeks, establishing a public hearing during the regular session of Commissioners Court on December 13, 2023.

## **CONSENT AGENDA cont.**

6. Request by the County Engineer to approve the application for replat of: West Magnolia Forest, to revise West Magnolia Forest Section 11, Lot 62 to create 2 residential lots, and authorize the Road and Bridge Department to issue a public notice in the Katy Times, for three consecutive weeks, establishing a public hearing during the regular session of Commissioners Court on December 13, 2023.
7. Request by the County Engineer for the following item(s) to be approved:
  - (a) Accept the Woods Road Traffic Signal into the County Maintained Road Log and Release the Maintenance Bond;
  - (b) Accept the Bluestem Offsite Utility Extension and Substantially Complete and place into a one-year maintenance phase, reducing required security/bond to 50% of original amount;
  - (c) Accept the Sunterra Bartlett Road – Section 2 & 3 as Substantially Complete and place in a two-year maintenance phase, reducing required security/bond to 50% of original amount.

## **PROCLAMATION**

8. Discuss and take action to approve The Veteran's Day Proclamation.

## **COUNTY ENGINEER**

9. Discuss and take action to approve a variance request to the Waller County Subdivision and Development Regulations – Drainage Criteria Manual (Appendix E) Section VII Design Parameters, regarding use of 3:1 side slope instead of 4:1 for Katy Freeway Truck Parking by Mario Lanza (Precinct 4).

## **COUNTY JUDGE**

10. Discuss and take action to approve Official Bond and Oath for County Judge.

## **GRANT MANAGER**

11. Discuss and take action to award bid for the County's Hazard Mitigation Plan Update (RFP# 230927-14).

## **I.T**

12. Discuss and take action to approve payment of \$1,379.00 for the Service Order to Atron Solutions for internet access to the Tax Office during Courthouse construction. Funds to be paid from line-item 125-411-542502 [Internet Services].
13. Discuss and take action to approve payment of \$725.00 for the Service Order to Atron Solutions for internet access to the Community Center. Funds to be paid from line-item 125-411-542502 [Internet Services].

## **LIBRARY**

14. Discuss and take action to accept a \$75.00 donation from The Wednesday Study Club of Hempstead to Waller County Library and add to budget line item 125-537-536600 [Donations/Library].

## **TREASURER**

15. Discuss and take action to approve 48-month Lease Agreement for a Xerox C8155H2 at the monthly cost of \$192.11 to be paid from line-item 125-436-581813 [Copier/Printer].

## **AUDITOR**

16. Discuss and take action to approve 2023 budget adjustments and departmental line-item transfers.

## **FIRE MARSHAL**

17. Discuss and take action on Burn Ban

## **CONSTRUCTION MANAGER**

18. Presentation on modular building swing space plan.
19. Discuss and take action to approve modular building swing space plan.
20. Discuss and take action to approve Exhibit G to the agreement with SEDALCO for design-build services. Exhibit G is for the design of the modular building swing space.

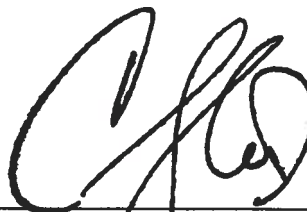
## **MISCELLANEOUS**

21. Discuss and take action to approve Resolution that distributes votes for the Board of Directors of the Waller County Appraisal District.
22. Discuss and take action to approve Resolution Naming County Annex Building as the Waller County Joe Kuciemba Annex.
23. Discuss and take action to approve Order Designating a Site for Commissioners Court Term to relocate Commissioners Court meetings to the Waller County Joe Kuciemba Annex for the remainder of the 2023 meetings.
24. Discuss and take action to deliberate business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to the purchase, exchange, lease, or value of real properties would have a detrimental effect on the position of the County in negotiations with third persons.
25. Discuss and take action to deliberate business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to contract negotiations for it would have a detrimental effect on the position of the County in negotiations with third persons.

## **EXECUTIVE SESSION**

26. Deliberate business and financial issues related to the purchase, exchange, lease or value of real properties pursuant to Government Code Sections 551.072 and 551.0725.
27. Deliberate business and financial issues related to contract negotiations pursuant to Government Code 551.0725.
28. Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071.
29. Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.

**ADJOURN MEETING**



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**Carbett "Trey" J. Duhon III,  
County Judge  
Waller County, Texas**

**NOTICE**

**The County Commissioners Court of Waller County reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 Personnel Matters, 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development).**