

**NOTICE OF MEETING  
OF COMMISSIONERS COURT  
OF WALLER COUNTY, TEXAS  
WEDNESDAY SEPTEMBER 20, 2023  
9:00 A.M.**

**NOTICE** is hereby given that the Commissioners Court of Waller County, Texas, will meet in **REGULAR SESSION** at **9:00 A.M.** on **WEDNESDAY**, the **20<sup>th</sup>** day of **September 2023**, at its meeting place at the **Waller County Courthouse, Hempstead, Texas.**

All or part of this meeting may be held by videoconference call. A quorum of the Commissioners Court will be physically present at the Waller County Courthouse in Hempstead, Texas, which will be open to the public.

Said meeting will be a regular meeting for the purpose of transacting the routine business of the County and to **Consider and take possible action on any of the following agenda items:**

1. Approval of Agenda.

**PUBLIC COMMENT**

**CONSENT AGENDA**

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. Approval of the minutes.
3. Request by County Treasurer for approval of Payroll.
4. Request by County Treasurer for approval of Treasurer's Monthly Report.
5. Request by County Treasurer for approval of payment for retiree insurance.
6. Request to approve payment on the following:
  - (a) \$85.00 for Invoice # 23547409 [Courthouse, Hold-Up Alarm], and \$995.00 for Invoice # 23112409 [Courthouse Camera Surveillance], for a total \$1,080.00 payable to TAC Security from line item 117-428-568425 [Courthouse Security/Misc. Security].

### **CONSENT AGENDA cont.**

- (b) \$2,016.00 for Invoice dated September 5, 2023 to Magnolia Funeral Home, Inc. from line item 125-411-561502 [Pauper Burial].
7. Request by County Auditor for approval and/or ratification of Accounts Payable.
  8. Spread upon the minutes the Agreed Orders to both the County and District Clerk transferring cases from the County Court at Law No. 1 and the 506<sup>th</sup> District Court to the County Court at Law No. 2.

### **EXTENSION SERVICES**

9. Presentation by the Waller County 4-H Ambassadors of the Texas A & M AgriLife Extension 4-H and Youth Development Program.
10. Discuss and take action to approve the proclamation presented by the Waller County 4-H Ambassadors declaring October 1-7, 2023 as “4-H Week in Waller County”.

### **AUDITOR**

11. Presentation by Lewis Crain from the audit firm of Rutledge Crain & Company, PC of the fiscal year 2022 Waller County Financial Audit Report.
12. Discuss and take action to approve the fiscal year 2022 Waller County Financial Audit Report.
13. Discuss and take action to approve 2023 budget adjustments and departmental line-item transfers.

### **COUNTY ENGINEER**

14. Public Hearing: On notice of application for replat of Shiloh Subdivision, to revise Lot 5 Block 1, subdivide 1 residential lot to create 3 residential lots by Laura Angela Frayre and Misael Frayre-Sierra.
15. Discuss and take action to approve the General Land Plan for Morton 180 tract in Precinct 4.

## **ELECTIONS**

16. Discuss and take action to approve the Notice of the State Constitutional Amendment Election and Joint Special/General Uniform Election to be held on November 7, 2023 and approval to post Official Notice in the Waller County Express newspaper.

## **COMMISSIONER, PRECINCT 3**

17. Discuss and take action to approve Interlocal Agreement between the City of Prairie View, Prairie View A&M University, and Waller County.
18. Discussion on pre-qualifications of engineering firms for professional services.

## **COMMISSIONER, PRECINCT 4**

19. Discuss and take action on Houston Executive Airport Road Agreement.

## **JUVENILE PROBATION**

20. Discuss and take action to approve funding for IT, security, and furniture associated with Juvenile Probation's Modular Office in an amount not to exceed \$20,000.00. Funds to be paid from line item 241-595-561209 [ARPA Miscellaneous].

## **GRANT MANAGER**

21. Discuss and take action to approve payment of \$14,500.00 to the owner of Parcel #3 for a .200-acre strip of land associated with the CDBG-DR Diemer Road Project (Contract No. 20-065-062-C180).

## **DIRECTOR OF POLICY AND ADMINISTRATION**

22. Discuss and take action to approve payment of \$20,351.40 for Invoice # 10103635 payable to Halff from line item 125-401-540900 [ Prof. Consultant Services].

## **FIRE MARSHAL**

23. Discuss and take action on Burn Ban.

## **CONSTRUCTION MANAGER**

24. Discuss and take action to advertise in the Katy Times, The Hotline Press, Waller Times, and The Waller County Express Request for Proposals (RFP) for Courthouse Shredding Services. Funds to be paid from line item 125-401-544100 [Bid Notices and Printing].
25. Discuss and take action to approve check request to City of Hempstead for \$40,330.00 for Plan Check and Fees for the Waller County Courthouse Replacement Project. (Building Permit not included).

## **MISCELLANEOUS**

26. Discuss and take action to approve Court Order setting the pay for Jurors in 2023 and providing food and lodging for Jurors in certain cases and instances.
27. Discuss and take action to deliberate business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to the purchase, exchange, lease, or value of real properties would have a detrimental effect on the position of the County in negotiations with third persons.
28. Discuss and take action to deliberate business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to contract negotiations for it would have a detrimental effect on the position of the County in negotiations with third persons.

## **EXECUTIVE SESSION**

29. Deliberate business and financial issues related to the purchase, exchange, lease or value of real properties pursuant to Government Code Sections 551.072 and 551.0725.
30. Deliberate business and financial issues related to contract negotiations pursuant to Government Code 551.0725.
31. Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071.

**EXECUTIVE SESSION cont.**

32. Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.

**ADJOURN MEETING**

A handwritten signature in black ink, appearing to read 'Carbett' followed by a stylized 'Trey' and 'J. Duhon III'.

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**Carbett "Trey" J. Duhon III,  
County Judge  
Waller County, Texas**

**NOTICE**

**The County Commissioners Court of Waller County reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 Personnel Matters, 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development).**