

**NOTICE OF MEETING  
OF COMMISSIONERS COURT  
OF WALLER COUNTY, TEXAS  
WEDNESDAY MAY 31, 2023  
9:00 A.M.**

**NOTICE** is hereby given that the Commissioners Court of Waller County, Texas, will meet in **REGULAR SESSION** at **9:00 A.M.** on **WEDNESDAY**, the **31st day of May 2023**, at its meeting place at the **Waller County Courthouse, Hempstead, Texas.**

All or part of this meeting may be held by videoconference call. A quorum of the Commissioners Court will be physically present at the Waller County Courthouse in Hempstead, Texas, which will be open to the public.

Said meeting will be a regular meeting for the purpose of transacting the routine business of the County and to **Consider and take possible action on any of the following agenda items:**

1. Approval of Agenda.

**PUBLIC COMMENT**

**CONSENT AGENDA**

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. Approval of the minutes.
3. Request by County Treasurer for approval of Payroll.
4. Request to approve payment on the following:
  - (a) \$1,295.00 for Invoice dated May 15, 2023 to Magnolia Funeral Home, Inc. from line item 125-423-540705 [Transport to Morgue].
  - (b) \$165,895.25 for Invoice # 5152023GWA to Waller County Appraisal District from line item 125-437-540500 [Tax Appraisal District] for 3<sup>rd</sup> quarter allocation payment as allocated in the 2023 Budget.

### **CONSENT AGENDA cont.**

- (c) \$5,950.00 for Invoice # 23050901 to CapRisk Consulting Group from line item 125-411-540901 [Actuarial Valuation/Prof Srv].
5. Request by County Auditor for approval and/or ratification of Accounts Payable.
  6. Request by County Auditor for approval of Fixed Asset Transfers.
  7. Request by County Auditor for approval of official documents and all monthly reports.
  8. Request by County Tax Assessor Collector to approve refunds in excess of \$500.00 in accordance with section 31.11 Texas Tax Code.
  9. Request by County Engineer to approve a Utility Permit for CenterPoint Energy, to place an 8" and 4" IP PLA gas line in the right-of-way of Lakeview Way, Cochran Road, and Davis Road in Pct. 3.
  10. Request by County Engineer to approve the application for replat of Indian Oaks Estates, to revise Tract 26 and 27 into two lots, by Jackie Noland, William Reynolds IV, and Amy Reynolds, and authorize the Road and Bridge Department to issue a public hearing during the regular session of Commissioners' Court on July 12, 2023.
  11. Request by County Engineer to approve a Utility Permit for Black & Veatch, to place an underground coax cable within the right-of-way of Jordan Ranch Blvd. in Pct. 4.

### **PROCLAMATION**

12. Discuss and take action to approve Proclamation declaring May 31, 2023 as Junior and Peggy McKay Day.

### **WALLER COUNTY CHILD WELFARE BOARD**

13. Discuss and take action to approve the appointment of Waller County Child Welfare Board member(s).

### **COUNTY ENGINEER**

14. Discuss and take action to approve the purchase of one (1) 2023 Chevy 1500 Truck in the amount of \$47,459.95 from Mac Haik Chevy. Funds to be paid from line item 110-530-581100 [Construction Equipment].
15. Discuss and take action to approve the acceptance of roads in Sunterra Subdivision Section 10 into the Waller County Maintained Road Log and Release the Maintenance Bond.

### **COMMISSIONER, PRECINCT 3**

16. Discuss and take action to authorize the County Judge to execute a contract with Astro Sunterra LP/Astro Sunterra GP LLC and KCI relative to the final inspection services affiliated with Clay Road.
17. Discuss and take action to approve Maple Grove Development General Plan.

### **GRANT MANAGER**

18. Discuss and take action to reject all proposals for a Wetland Determination and Delineation associated with the CDBG-DR Diemer Road Project (RFQ 230503-07).
19. Discuss and take action to reject all proposals for All Hazards Preparedness, Planning, Consulting, and Recovery Services (RFP 23-03-013).
20. Discuss and take action to advertise in the Katy Times, The Hotline Press, and The Waller County Express the Request for Qualifications (RFQ) for All Hazards Preparedness, Planning, Consulting, and Recovery Services. Funding to be paid from line item 125-401544100 [Bid Notices and Printing].
21. Discuss and take action to authorize the County Grant Manager to submit a detailed application for a Vision Zero plan to the Texas Department of Transportation pursuant to its Transportation Alternatives Set-Aside (TA) Program.
22. Discuss and take action to authorize the County Grant Manager to submit a detailed application for the San Felipe de Austin Historic Texas Bicycle Tourism Trail to the Texas Department of Transportation pursuant to its Transportation Alternatives Set-Aside (TA) Program.

### **GRANT MANAGER cont.**

23. Open statement(s) of qualifications received pursuant to the County's Real Property Appraisal Services (CDBG-DR Diemer Road Project) Request for Qualifications solicitation (RFQ# 230517-22).
24. Open statement(s) of qualifications received pursuant to the County's Independent Real Property Appraisal Review Services (CDBG-DR Diemer Road Project) Request for Qualifications solicitation (RFQ# 230517-23).

### **AUDITOR**

25. Discuss and take action to approve 2023 budget amendments and departmental line-item transfers.

### **CONSTRUCTION MANAGER**

26. Update on the design phase of the Waller County Courthouse Replacement and Annex Project.
27. Discuss and take action to approve payment of Invoice # 7 for \$1,564,598.00 to Sedalco from line item 603-603-545405 [Professional Services].
28. Discuss and take action to approve the proposal in the amount of \$2,073.00 for the inspection of the Schwartz building.

### **MISCELLANEOUS**

29. Discuss and take action to approve amended termination date of June 30, 2023 for medical services contract with Dr. Glenn Berry.
30. Discuss and take action to deliberate business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to the purchase, exchange, lease, or value of real properties would have a detrimental effect on the position of the County in negotiations with third persons.

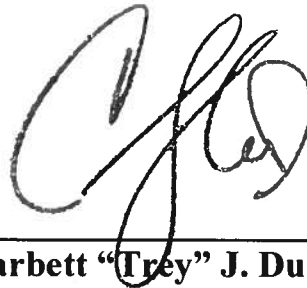
### **MISCELLANEOUS cont.**

31. Discuss and take action to deliberate business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to contract negotiations for it would have a detrimental effect on the position of the County in negotiations with third persons.

### **EXECUTIVE SESSION**

32. Deliberate business and financial issues related to the purchase, exchange, lease or value of real properties pursuant to Government Code Sections 551.072 and 551.0725.
33. Deliberate business and financial issues related to contract negotiations pursuant to Government Code 551.0725.
34. Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071.
35. Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.

### **ADJOURN MEETING**



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**Carbett "Trey" J. Duhon III,  
County Judge  
Waller County, Texas**

### **NOTICE**

**The County Commissioners Court of Waller County reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 Personnel Matters, 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development).**