

**NOTICE OF MEETING  
OF COMMISSIONERS COURT  
OF WALLER COUNTY, TEXAS  
WEDNESDAY FEBRUARY 9, 2022  
9:00 A.M.**

**NOTICE** is hereby given that the Commissioners Court of Waller County, Texas, will meet in **REGULAR SESSION** at **9:00 A.M.** on **WEDNESDAY**, the **9th day** of **February 2022**, at its meeting place at the **Waller County Courthouse, Hempstead, Texas.**

All or part of this meeting may be held by videoconference call. A quorum of the Commissioners Court will be physically present at the Waller County Courthouse in Hempstead, Texas, which will be open to the public.

Said meeting will be a regular meeting for the purpose of transacting the routine business of the County and to **Consider and take possible action on any of the following agenda items:**

1. Approval of Agenda.

**PUBLIC COMMENT**

To slow the spread of COVID-19, the public may make public comment at the beginning of the meeting by teleconference. **Local callers should call 979-921-6212.** Non-local callers should call 800-576-1131. The user code for both numbers is **14329937**. Callers will be asked if they would like to make public comment. After public comment, the teleconference line will be closed. The public may continue to watch the meeting streamed online at <http://wallercountytexas.swagit.com/live>.

**CONSENT AGENDA**

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. Approval of the minutes.
3. Request by County Treasurer for approval of Payroll.

## **CONSENT AGENDA cont.**

4. Request to approve payment on the following:
  - (a) \$2,016.00 for Invoice dated January 27, 2022 to Magnolia Funeral Home, Inc. from line item 125-423-540705 [Transport to Morgue].
  - (b) \$7,500.00 for Invoice # 07507 to Brazos Valley Council of Governments from line item 125-525-546900 [BVCOG] for quarterly payment as allocated in the 2022 Budget.
  - (c) \$1,500.00 for Invoice # 2022-1017 to Highway 36 Coalition from line item 125-411-561302 [Highway 36 Coalition].
5. Request by County Auditor for approval and/or ratification of Accounts Payable.
6. Request by County Engineer to accept Waller County's allotment of 1,572 Cubic Yards of RAP material for 2022 from Texas Department of Transportation and authorize the County Judge to sign an acceptance letter. Allotment valued at \$31,435.00 and will be available for pick up by Waller County trucks at TxDOT maintenance yard at 400 FM 1488, Hempstead, Texas.
7. Request by County Engineer to accept Right-of-Way and/or Exclusive Easement dedications along Woods Rd, from IG-10 southward, necessary to expand the roadway.
8. Request by County Engineer to approve the Final Plat of P150.
9. Request by County Engineer for the approval of the Final Plat of Twinwood Business Park, Phase 4, Street Dedication and accept the Maintenance Road.
10. Request by County Engineer for the approval of the Final Plat of Twinwood Business Park, Phase 5, Street Dedication and accept the Maintenance Road.

## **PROCLAMATION**

11. Discuss and take action to approve Proclamation observing February as Black History Month.

## **EXTENSION OFFICE**

12. **Introduction** by Eric Zimmerman, District Extension Administrator, and approval of Ms. Z'Aundria Warren, Finalist for the Texas A&M Agrilife County Extension Agent position for Family and Community Health in Waller County.

## **COUNTY ENGINEER**

13. Discuss and take action to approve changes to the Road and Bridge Dept. Salary Order.

## **COUNTY JUDGE**

14. Discuss and take action to approve Smart Watershed Mitigation Study.

## **COMMISSIONER, PRECINCT 2**

15. Discuss and take action to approve and adopt a County Road Adoption Program.

## **AUDITOR**

16. Discuss and take action to approve the following debt payments due February 15, 2022:

WC Certificates of Obligation, Series 2014 in the amount of \$549,361.31, payable to Truist Government Finance,

WC General Obligation Bonds, Series 2017 in the amount of \$511,475.00 payable to Amegy Bank,

WC General Obligation Bonds, Series 2017 in the amount of \$300.00, payable to Amegy Bank,

WC General Obligation Bonds, Series 2018 in the amount of \$1,577,003.13, payable to Amegy Bank,

WC Tax Notes, Series 2018 in the amount of \$1,369.99, payable to Truist Government Finance,

WC Tax Notes, Series 2020 in the amount of \$22,262.99, payable to JPMorgan Chase.



### **AUDITOR cont.**

To be paid from the following line items:

515-635-575000 (Principal) \$1,975,000.00

515-635-576000 (Interest) \$686,472.12

515-635-577000 (Fees) \$300.00

17. Discuss and take action to approve 2021 Engagement Letter between Waller County and Rutledge, Crain and Company, PC to be paid from line item 125-411-540700 (Audit).

### **ELECTIONS**

18. Discuss and take action to approve a \$4 per hour supplement for election workers and election judges for the Joint Primary Election, bringing hourly pay for election workers to \$15 and hourly pay for election judges to \$16.
19. Discuss and take action to approve notice of the Joint Primary Election.

### **FIRE MARSHAL**

20. Discuss and take action to approve (2) Sierra Wireless MP70 WIFIs to support internet capabilities for the Waller County Incident Command trailers, in the amount of \$2,458.00. Funds to be paid from line item 241-595-561209 [ARP Miscellaneous].

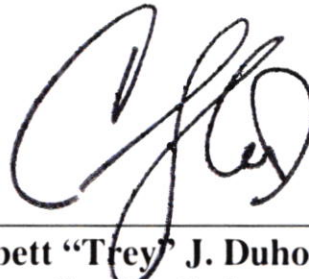
### **MISCELLANEOUS**

21. Discuss and take action to approve the creation of a Commissioners Court Chief of Staff position and to approve posting of the job description.
22. Discuss and take action to amend County policies in relation to COVID-19.
23. Discuss and take action to deliberate business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to the purchase, exchange, lease, or value of real properties in Precinct 1, Precinct 3, and Precinct 4 would have a detrimental effect on the position of the County in negotiations with third persons.

## **EXECUTIVE SESSION**

24. Deliberate business and financial issues related to the purchase, exchange, lease, or value of real properties in Precinct 1, Precinct 3, and Precinct 4 pursuant to Government Code Sections 551.072 and 551.0725.
25. Deliberate the appointment, employment, or duties of a Commissioners Court Chief of Staff pursuant to Government Code Section 551.074.
26. Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071.
27. Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.

## **ADJOURN MEETING**



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**Carbett "Trey" J. Duhon III,  
County Judge  
Waller County, Texas**

## **NOTICE**

**The County Commissioners Court of Waller County reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 Personnel Matters, 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development).**