

**NOTICE OF MEETING  
OF COMMISSIONERS COURT  
OF WALLER COUNTY, TEXAS  
WEDNESDAY NOVEMBER 24, 2021  
9:00 A.M.**

**NOTICE** is hereby given that the Commissioners Court of Waller County, Texas, will meet in **REGULAR SESSION** at **9:00 A.M.** on **WEDNESDAY**, the **24th day** of **November 2021**, at its meeting place at the **Waller County Courthouse, Hempstead, Texas.**

Said meeting will be a regular meeting for the purpose of transacting the routine business of the County and to **Consider and take possible action on any of the following agenda items:**

1. Approval of Agenda.

**PUBLIC COMMENT**

To slow the spread of COVID-19, the public may make public comment at the beginning of the meeting by teleconference. **Local callers should call 979-921-6212.** Non-local callers should call 800-576-1131. The user code for both numbers is **14329937**. Callers will be asked if they would like to make public comment. After public comment, the teleconference line will be closed. The public may continue to watch the meeting streamed online at <http://wallercountytx.swagit.com/live>.

**CONSENT AGENDA**

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. Approval of the minutes.
3. Request to approve payment on the following:
  - (a) \$1,195.00 for invoice dated November 12, 2021 to Magnolia Funeral Home from line item 125-423-540705 [Transport to Morgue].
  - (b) \$400.00 for Invoice to Post Oak RC&D Area, Inc. from line item 125-411-562300 [County Organizational Dues].

## **CONSENT AGENDA cont.**

(c) \$679.00 for Invoice # 202107290 to National Association of Counties from line item 125-411-562300 [County Organizational Dues].

(d) \$10,937.00 for Invoice # 115932 and \$4,689.00 for Invoice # 115910 for a total of \$15,626.00 to Bickerstaff Heath Delgado LLP from line item 125-411-540300 [Legal].

4. Request by County Auditor for approval and/or ratification of Accounts Payable.
5. Request by County Auditor for approval and/or ratification of Accounts Payable for Construction Projects.

(a) \$16,250.00 from line item 125-600-581610 [Pct. 4 Building].
6. Request by County Engineer to accept Right-of-Way dedications and/or General Warranty Deeds along Woods Rd, from IH-10 southward, necessary to expand the roadway.
7. Request by County Engineer to approve a Utility Permit for American Communications Construction, Inc. (Comcast) to place a conduit/fiber cable within the right-of-way of Wilson Road.
8. Request by County Engineer to approve the Final Partial Replat of Clear Creek Forest Section 1 and Spring Creek Estates Section 2.
9. Request by County Engineer to authorize advertisement of a Public Hearing regarding the establishment of a Controlled Intersections and the Installation of Stop Signs at the intersection of Morton Road and Pitts Road (from Cane Island Development) making it an All-Way Stop.

## **COUNTY ENGINEER**

10. Discuss and take action to approve a variance request to the Waller County Subdivision and Development Regulations regarding a shared access easement right-of-way with multiple properties and Flag lot over Flag lot from Pauline Roach.

### **COUNTY ENGINEER cont.**

11. Discuss and take action to approve a variance request to the Waller County Subdivision and Development Regulations regarding a shared access easement right-of-way with multiple properties from Thomas Hakemack.
12. **Public Hearing:** on the Proposed Replat of Pineridge Subdivision, Section 5 partial replat No. 1, by Mr. & Mrs. Roy Nelson.

### **DISTRICT ATTORNEY**

13. Presentation by members of the Waller County African American Heritage Committee, a local 501 [c][3] organization.
14. Discuss and take action to authorize placement of temporary and then permanent markers by the Waller County African American Heritage Committee next to the oak tree on the Courthouse lawn planted by Waller County Commissioners' Court in 1998 to commemorate the memory and suffering of African American slaves in Texas.

### **COMMISSIONER, PRECINCT 3**

15. Discuss and take action to approve yearly dues for the following Cooperative Extension Program Agents:
  - \$125 for Clara Walker (District & State Family and Consumer Sciences)
  - \$100 for Russell Ford (District & State TEA4HA)
  - \$100 for Steadman Douglas (AAAG)

### **DISTRICT CLERK**

16. Discuss and take action to approve agreement with RCI (Record Consultant, Inc.) for Document Imaging Services of the District Clerk's case files. Cost of services estimated to be approximately \$340,000.00 with \$55,000.00 being paid from line item 113-000-451315 [Records Management-DC], \$35,000.00 from line item 128-000-451308 [Court Record Preservation], and \$250,000.00 to be paid from line item 241-595-561209 [ARP Miscellaneous].

### **IT DEPT.**

17. Discuss and take action regarding Smarsh Proposal for 2021 Archival fees and future costs.

### **AUDITOR**

18. Discuss and take action to approve Library Department line item budget transfer, WC 2021-53.
19. Discuss and take action to approve official documents and all monthly reports.

### **FIRE MARSHAL**

20. Discuss and take action to accept a \$2,500 donation from ATMOS Energy Pipeline to purchase fire investigative equipment.

### **MISCELLANEOUS**

21. Discuss and take action to amend County policies in relation to COVID-19.
22. Discuss and take action to deliberate business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to the purchase, exchange, lease, or value of real properties in Precinct 1 and Precinct 4 would have a detrimental effect on the position of the County in negotiations with third persons.

### **EXECUTIVE SESSION**

23. Deliberate business and financial issues related to the purchase, exchange, lease, or value of real properties in Precinct 1 and Precinct 4 pursuant to Government Code Sections 551.072 and 551.0725.
24. Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071.
25. Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.

**ADJOURN MEETING**

A handwritten signature in black ink, appearing to read 'Carbett', written over a horizontal line.

**Carbett "Trey" J. Duhon III,  
County Judge  
Waller County, Texas**

**NOTICE**

**The County Commissioners Court of Waller County reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 Personnel Matters, 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development).**