

**NOTICE OF MEETING
OF COMMISSIONERS COURT
OF WALLER COUNTY, TEXAS
WEDNESDAY DECEMBER 23, 2020
9:00 A.M.**

NOTICE is hereby given that the Commissioners Court of Waller County, Texas, will meet in **REGULAR SESSION** at **9:00 A.M.** on **WEDNESDAY**, the **23rd day of December 2020**, at its meeting place at the **Waller County Courthouse, Hempstead, Texas**

Said meeting will be a regular meeting for the purpose of transacting the routine business of the County and to **Consider and take possible action on any of the following agenda items:**

1. Approval of Agenda.

PUBLIC COMMENT

To slow the spread of COVID-19, the public may make public comment at the beginning of the meeting by teleconference. **Local callers should call 979-921-6212.** Non-local callers should call 800-576-1131. The user code for both numbers is **14329937**. Callers will be asked if they would like to make public comment. After public comment, the teleconference line will be closed. The public may continue to watch the meeting streamed online at <http://wallercountytexas.swagit.com/live>.

CONSENT AGENDA

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. Approval of the minutes.
3. Request by County Treasurer for approval of Payroll.
4. Request by County Tax Assessor Collector to approve refunds in excess of \$500.00 in accordance with section 31.11 Texas Tax Code.

CONSENT AGENDA cont.

5. Request to approve payment on the following:
 - (a) \$12,088.00 for invoice No 3088 to Harris County from line item 125-423-540702 [Autopsy].
6. Request by County Auditor for approval and/or ratification of Accounts Payable.
7. Request by County Auditor for approval and/or ratification of Accounts Payable for Construction Projects.
 - (a) \$172,722.90 from line item 602-602-581000 [Bldg Purch, Consts., or Improv/Jail – Judicial]
8. Request by County Engineer to approve a Utility Permit for Communications Construction Inc. (Comcast) to place a conduit/cable in the right-of-way of Owens Road.
9. Request by County Engineer to approve the acceptance of existing right-of-way on Penick Road dedicated by Frank Springer Jr.

ECONOMIC DEVELOPMENT

10. Discuss and take action to approve publication in the Waller County Express of notice of a public hearing to establish a reinvestment zone at the Houston Executive Airport. Funding to be paid from line item 125-401-544100 [Bid Notices and Printing].

COUNTY ENGINEER

11. Public Hearing: On the application for replat of Rosebud Subdivision, to partition Lot 5 into two lots, by Cristobel and Maria Ramos, Baudelio Marin Covarrubias, Sandra Vergara, Aquino and Maria Teresa Marin.
12. Discuss and take action to purchase one (1) CrackPro 260 DA Crack Sealer from SealMaster Houston through HGACBuy for the purchase of \$68,625.00, funding to be paid from line item 110-530-581100 [Construction Equipment] within the Road and Bridge Department Budget.

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13. Discuss and take action to approve proposal from Power Associates for \$11,470.00 for 3 year maintenance on the UPS systems in the Justice Center. Funds to be paid from line item 602-602-581005 [Misc. Const. Cost / Judicial Center].

COUNTY TREASURER

14. Discuss and take action for annual review and approval of Waller County Investment Policy.
15. Discuss and take action to approve 2021 Salary Order.
16. Discuss and take action to approve stale dated checks list.

SHERIFF

17. Discuss and take action to approve Memorandum of Understanding between Waller County Sheriff's Office and Aaron Buzzard, MD.
18. Discuss and take action to approve Memorandum of Understanding between Waller County Sheriff's Office and Waller County Volunteer EMS, Inc.
19. Discuss and take action to approve 2-year renewal to the Jail Physician Agreement for inmate care at the Waller County Sheriff's Office Jail.

DISTRICT ATTORNEY

20. Discuss and take action to approve the First Contract Renewal Agreement for the Statewide Automated Victim Notification Service (SAVNS).

TAX ASSESSOR-COLLECTOR

21. Spread upon the minutes the Tax Assessor-Collector Association Professional County Collector Maintenance Transcripts for Ellen Shelburne, Tara Schovajsa, and Elizabeth Matthews.

AUDITOR

22. Discuss and take action to approve 2020 Engagement Letter between Waller County and Rutledge, Crain and Company, PC.

AUDITOR cont.

23. Discuss and take action to approve annual review of Fund Balance Policy.
24. Discuss and take action to approve the \$300.00 donation from Manny Zamora and amend the Sheriff Department budget, WC 2020-61.
25. Discuss and take action to approve the Road and Bridge Department budget line item transfer, WC 2020-62.
26. Discuss and take action to approve Maintenance Department budget line item transfer, WC 2020-63.

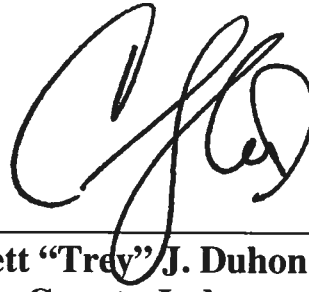
MISCELLANEOUS

27. Discuss and take action to approve the 2021 Interlocal Agreement with Grimes County for the Cost Sharing of the 506th District Court Coordinator and Court Reporter.
28. Discuss and take action to approve the appointment/re-appointment of a Director for the 2-year term on the Gulf Coast Rail District (GCRD) beginning January 23, 2021.
29. Discuss and take action to approve members of the Waller County Historical Commission for 2021 & 2022.
30. Discuss and take action to amend County policies in relation to COVID-19.
31. Discuss and take action to approve payments of CARES Act funds to local school districts pursuant to interlocal agreements.

EXECUTIVE SESSION

32. Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071.
33. Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.

ADJOURN MEETING



**Carbett "Trey" J. Duhon III,
County Judge
Waller County, Texas**

NOTICE

The County Commissioners Court of Waller County reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 Personnel Matters, 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development).