

**NOTICE OF MEETING
OF COMMISSIONERS COURT
OF WALLER COUNTY, TEXAS
WEDNESDAY January 31, 2018
9:00 A.M.**

NOTICE is hereby given that the Commissioners Court of Waller County, Texas, will meet in **REGULAR SESSION** at **9:00 A.M.** on **WEDNESDAY**, the **31st** day of **January 2018**, at its meeting place at the **Waller County Courthouse, Hempstead, Texas**

Said meeting will be a regular meeting for the purpose of transacting the routine business of the County and to **Consider and take possible action on any of the following agenda items:**

1. Approval of Agenda.

PUBLIC COMMENT

CONSENT AGENDA

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. Approval of the minutes.
3. Request by County Treasurer for approval of payroll.
4. Request by County Librarian to approve the transfer of fixed assets from the Waller County Library Brookshire-Pattison to the IT Department.
5. Request by County Engineer to authorize the advertisement in the newspaper for the re-plat of Pederson Road Business Park.
6. Request to approve payment on the following:
 - (a) \$ \$1,360.00 for Invoice # 49384 to Texas Association of Counties from line item 125-411-5662300 [County Organizational Dues].

CONSENT AGENDA cont.

- (b) \$7,500.00 for invoice # 05113 to Brazos Valley Council of Governments from line item 125-525-546900 [BVCOG].
 - (c) \$1,125.00 for Invoice # 111242 to Fritz, Byrne, Head & Gilstrap, PLLC from line item 125-411-540300 [Legal] Pintail Landfill.
 - (d) \$15,000.00 for Invoice # ECN-029850 to Onsolve from line item 125-411-545001 [Maintenance Contracts] for CodeRED.
7. Request by County Auditor for approval and/or ratification of Accounts Payable.

COMMISSIONER, PRECINCT 3

- 8. Status of the Veterans Memorial.
- 9. Discussion of creating a Grant Writer position for Waller County.

ELECTIONS

- 10. Discuss and take action to approve the quote for the purchase of Election equipment from Hart Intercivic.
- 11. Discuss and take action to approve the Master Agreement between HART Intercivic and Waller County.
- 12. Discuss and take action to approve Early Voting locations and times for the 2018 Primary Election.

506th DISTRICT JUDGE

- 13. Spread upon the minutes the appointment of Sheila Mundy as the Court Coordinator at the salary of \$54,508.00 effective February 1, 2018.
- 14. Discuss and take action to approve the transfer of \$2,000.00 from line item 125-408-510031 [Court Coordinator Salary] to line item 125-408-568400 [Miscellaneous].

COUNTY ENGINEER

15. Discuss and take action to approve an Order authorizing the issuance of Waller County, Texas Tax Notes, Series 2018 for the acquisition of County Road maintenance trucks.

CONSTABLE, PRECINCT 2

16. Spread upon the minutes the 2017 Racial Profile Report for Constable Precinct 2 Office.

SHERIFF

17. Spread upon the minutes the 2017 Racial Profile Report for Sheriff's Office.
18. Award the 2018 Jail Food Service Contracts.
19. Discuss and take action to approve the submittal for a grant proposal through Homeland Security and Governor's Office for radios.
20. Discuss and take action to renew the Violence Against Women Grant for a Sexual Assault Offense Investigator.
21. Discuss and take action to approve the CJD JAG Grant for the purchase of three patrol vehicles.
22. Discuss and take action to approve Amendment to the Software as a Service and Professional Services Agreement from December 9, 2009 with Tyler Technologies to add additional software and users.

JUSTICE OF THE PEACE, PRECINCT 1

23. Discuss and take action to approve the purchase of two (2) Dell computers, two (2) Dell monitors, one (1) Canon scanner, and two (2) Microsoft Office License Agreement for \$3,352.61. Funds to be paid from line item 119-429-581817 [Justice Court Technology Fund].

COMMUNITY SUPERVISION

24. Discuss and take action to approve a sixty (60) month lease and maintenance and supply contract for a Toshiba Estudio3505AC Color Multifunction Copier with Precision Printing and Office Supply. Estimated Cost of \$176.43 per month. Funds to be paid from line item 125-519-581813 [Copier/Printer].

AUDITOR

25. Spread upon the minutes the Certification of Funds for the Texas Indigent Defense Formula Grant #212-18-237, October 1, 2017 to September 30, 2018.
26. Discuss and take action to amend the 2018 Grant Budget to increase revenue and expense line items to accommodate the Texas Indigent Defense Formula grant, #212-18-237, October 1, 2017 to September 30, 2018.
27. Spread upon the minutes the Certification of Funds for the BG-Rifle-Resistant Body Armor Grant, Grant #3510101, January 1, 2018 to December 30, 2018.
28. Discuss and take action to amend the 2018 Grant Budget to create revenue and expense line items to accommodate the 2018 Grant Budget to create revenue and expense line items to accommodate the BG-Rifle-Resistant Body Armor Grant, Grant #3510101, January 1, 2018 to December 30, 2018.
29. Spread upon the minutes the Certification of Funds from CenterPoint Energy Houston Electric, LLC, for reimbursement of cost for road repairs.
30. Discuss and take action to amend the 2018 Budget to create revenue and expense line items to accommodate funds received from CenterPoint Energy Houston Electric, LLC, for reimbursement of cost for road repairs.
31. Discuss and take action to approve official documents and all monthly reports.

EXECUTIVE SESSION

32. Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071.
33. Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.

ADJOURN MEETING

A handwritten signature in black ink, appearing to read 'Carbett' followed by a stylized 'J' and 'D'.

**Carbett "Trey" J. Duhon III,
County Judge
Waller County, Texas**

NOTICE

The County Commissioners Court of Waller County reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 Personnel Matters, 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development).