

**NOTICE OF MEETING
OF COMMISSIONERS COURT
OF WALLER COUNTY, TEXAS
WEDNESDAY December 20th, 2017
9:00 A.M.**

NOTICE is hereby given that the Commissioners Court of Waller County, Texas, will meet in **REGULAR SESSION** at **9:00 A.M.** on **WEDNESDAY**, the **20th day of December 2017**, at its meeting place at the **Waller County Courthouse, Hempstead, Texas**

Said meeting will be a regular meeting for the purpose of transacting the routine business of the County and to **Consider and take possible action on any of the following agenda items:**

1. Approval of Agenda.

PUBLIC COMMENT

CONSENT AGENDA

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. Approval of the minutes.
3. Request by County Treasurer for approval of payroll.
4. Request by County Treasurer for approval of the 2018 Salary Order.
5. Request by County Treasurer for approval of Treasurer's Monthly Report.
6. Request by County Auditor for approval and/or ratification of Accounts Payable.
7. Request by Sheriff for approval to transfer fixed asset to the IT Department.
8. Request by the IT Department for approval to dispose of fixed asset.

CONSENT AGENDA cont.

9. Request by the Auditor for approval to transfer fixed asset to the IT Department.
10. Request by Tax Assessor Collector to approve refunds in excess of \$500.00 in accordance with section 31.11 Texas Tax Code.
11. Discuss and take action to approve payment on the following:
 - (a) \$1,312.50 for Invoice # 111004 to Fritz, Byrne, Head & Gilstrap, PLLC from line item 125-411-540300 [Legal] Pintail Landfill.
12. Request by Justice of the Peace, Precinct 1 to approve the transfer of \$450.00 from line item 125-418-581813 [Copier/Printer] to line item 125-418-510101 [Part-Time Salary].
13. Request by Extension Agent to approve the following line item transfer within the Extension Office Budget:

\$500.00 from 125-540-530400 [Handbook]
\$418.11 from 125-540-530300 [Supplies Educational]
\$550.00 from 125-540-568400 [Miscellaneous]

For a total of \$ 1,468.11 to 125-540-581800 [Furniture & Equipment].
14. Request by County Engineer to approve the transfer of \$7,000.00 from line item 110-530-537502 [Oil] to line item 110-530-547508 [Inside Repairs].
15. Request by County Judge to approve the transfer of \$225.00 from line item 125-440-530202 [Emergency Management Supplies] to line item 125-440-510077 [Emergency Management Part-Time Salary] to cover final payment for vacated position.

PROCLAMATION

16. Discuss and take action to approve the Proclamation honoring First Responders.

WALLER COUNTY CHILD WELFARE

17. Presentation by Ben Tibbs on the status of the Child Welfare Board.

EXTENSION OFFICE

18. Presentation by AgriLife and Cooperative Extension Agents on the 2017 results and efforts of the Waller County Office of Texas A & M AgriLife Extension (TAMU) and Cooperative Extension Program (PVAMU).

SHERIFF

19. Discuss and take action to approve advertising to accept bids for the 2018 Waller County Jail food service contract for two consecutive weeks in the News Citizen, Times Tribune, Waller Times and Hotline Press to be paid from line item 125-401-544100 [Bid Notices and Printing].
20. Discuss and take action to approve contract with Independent Health Services for pharmaceutical services for the Waller County Jail.

DISTRICT CLERK

21. Discuss and take action to approve the Lease Agreement with UBEO Business Services for a Roch 5002SP copier for a monthly fee of \$305.00 for 36 months. Funds to be paid from line item 125-417-545510 [Equip Rent/Lease].

COUNTY ENGINEER

22. Discuss and take action to approve Resolution between Waller County and the Texas Department of Transportation for the Wilpitz Road at Bessies Creek Bridge and authorize the County Judge to sign.

MISCELLANEOUS

23. Discuss and take action to vote on the Texas Association of Counties Health and Employee Benefits Pool Board of Directors.
24. Discuss and take action to approve Court Order setting the pay for Jurors in 2018 and providing food and lodging for Jurors in certain cases and instances.
25. Discuss and take action to approve Court Order setting allowances for travel outside the County in 2018.
26. Discuss and take action on application from Carlos Puerta for a neighborhood road.

MISCELLANEOUS cont.

27. Discuss and take action to approve the following budget line item transfer:

\$5,000.00 from 125-685-520303 [Health Insurance]

\$15,000.00 from 125-685-520400 [Workers Compensation]

\$30,000.00 from 125-685-520500 [Unemployment]

For a total of \$50,000.00 transferred to line 110-685-520303 [Health Insurance].

28. Discuss and take action to approve agreement with SEDALCO, Inc. for construction manager at risk services for the jail project.

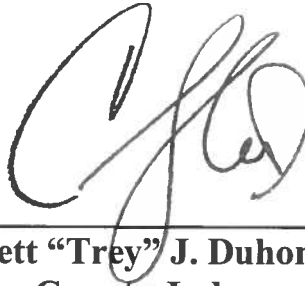
AUDITOR

29. Spread upon the minutes the 2018 Annual Budget and the 2018 Salary Order for the Waller County Auditor and the Auditor's Assistants.
30. Discuss and take action to approve the annual review of Fund Balance Policy.
31. Discuss and take action to approve official documents and all monthly reports.
32. Spread upon the minutes Certification of Funds for the capital lease proceeds to purchase a motor grader for the Road and Bridge Department.
33. Discuss and take action to approve to amend the 2017 Budget to increase revenue and expenditure lines to accommodate the capital lease proceeds to purchase a motor grader for the Road and Bridge Department.

EXECUTIVE SESSION

34. Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071.
35. Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.

ADJOURN MEETING

A handwritten signature in black ink, appearing to read 'Carbett' followed by a stylized 'J' and 'D'.

**Carbett "Trey" J. Duhon III,
County Judge
Waller County, Texas**

NOTICE

The County Commissioners Court of Waller County reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberation about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 Personnel Matters, 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development).Item